

PARTIAL SCHOOL RETURN - COVID-19 EYFS

Hazard/ Activity	Persons at Risk	Risk	Control measures in use	Residual risk rating H / M / L	Further Action Required	
					YES	NO
Arriving to school	Pupils Staff Parents Others	Spread of Infection due to close contact	<ul style="list-style-type: none"> Consider which entrances and exits parents will bring and collect children from, where possible make this one way. 2 metre rule to be enforced while they are waiting for staff to receive their children Staff member who is outside enforcing the rules should wear a face covering and gloves. 	L	See action plan	
Staff receiving child from Parent	Staff	Spread of Infection due to close contact	<ul style="list-style-type: none"> Staff receiving children to consider wearing a face covering and gloves. Staff will direct children to either use the hand sanitiser and proceed to their classroom (another member of staff supervise children) or they will be directed to the wash rooms to wash their hands (member of staff will supervise) 	M	PPE available for staff	
EYFS room organisation	Staff Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> The activities must be set up as far away from each other as much as possible. EYFS to try and maintain a 2-metre rule between each activity and where possible minimise the amount of children in one activity area. Tissues available on each table and encourage children to use when coughing or sneezing and they must go into a bin after one use. 	M	See action plan	
Story Time Infection Control	Staff Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> EYFS staff to be seated on a chair and children sitting on the floor. Where possible try and ensure children are spaced out from each other as much as possible. Consider placing circle mats on floor for children to sit on. 	M	See action plan	
Children requiring using the toilet in lesson times	Children Staff	Infection Control	<ul style="list-style-type: none"> Inform the child of the importance of washing their hands after using the toilet and where possible accompany them to ensure this is carried out. 	H	See action plan	
Free time (free flow) Infection Control	Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> Children informed again of the importance of social distancing whilst outside. 	M	Signage placed around school	

			<ul style="list-style-type: none"> • Look at providing activities which can abide by the rules or minimising the amount of children in one area. • Supervising staff must keep a 2 metre distance from each other as reasonably practicable. 		for visual reminders to children	
Intimate Care Changing nappies or clothes	Staff	Lack of Infection Control	<ul style="list-style-type: none"> • When staff are carrying out any intimate care they must: Wear Gloves Wear an apron Wear a mask • Nappies, wipes etc. must be double bagged and placed into a bin (preferably a closed bin) • Soiled clothes to be double bagged and given to Parents on collection of child. • Staff must wash their hands once gloves and masks are removed • A poster to be displayed of instructions which must be followed. • Record all intimate care carried out. 	L	Ensure PPE is available	
Break Times – Staff Room	Staff	Spread of Infection due to close contact	<ul style="list-style-type: none"> • Staff must sit at least 2 metres apart from each other • Staff must make their own drinks/food and wash and dry their own cups and other crockery and utensils 	L		
Play areas Infection Control	Staff Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> • Whilst children are outside or there is a break between morning and afternoon sessions, clean tables, equipment and door handle with a mild disinfectant or disinfectant spray. • Wear gloves whilst carrying out this task and wash hands after cleaning. 	L		
First Aid – minor treatment	Staff Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> • Where minor first aid treatment is required First Aiders must ensure they wear gloves and a face covering when dealing with injuries. • Where possible (age and maturity of child) ask them to wipe away any blood or hold cold compresses etc. • Ensure records of injury and treatment are recorded and who administered first aid treatment. • Always wash hands after contact 	L		

First Aid – Life threatening	Staff Children	Spread of Infection due to close contact	<ul style="list-style-type: none"> In the event of a serious injury or incident call 999 immediately. Wear face covering and gloves when in close contact or dealing with bodily fluids In the event of CPR being required it is advised only chest compressions are given and use of a defib if available. Always wash hands after contact 	L		
First Aid & Medication	Staff Pupils Others	First Aid Procedures	<ul style="list-style-type: none"> First Aiders must always wear gloves when administering first aid procedures. It is advisable a face covering is worn if having to deliver close contact first aid. (always refer to up to date information from Gov.UK) Any dressings used to be double bagged. Where any medications are administered try and encourage the pupils to self-administer or consider wearing a face covering (always refer to up to date information from Gov.UK) 	L		
Children who are upset	Staff	Spread of Infection due to close contact	<ul style="list-style-type: none"> Where a child is upset it is advised still trying to maintain a safe distance whilst offering comfort to child. Encourage child to use a tissue to wipe eyes/nose etc. If contact is required, consider wearing a face covering. Wash hands after contact 	M	PPE available for staff to use	
Children with behavioural issues	Staff	Spread of Infection due to close contact	<ul style="list-style-type: none"> Where possible allow the child to vent their frustrations Where possible allow child to be in a room on their own or outside If team teach techniques are required, it is advised face coverings and gloves are worn. 	M	PPE available for staff to use	

Children leaving at the end of the school day.	Staff Parents Others	Spread of Infection due to close contact	<ul style="list-style-type: none"> • One way system in place with a staff member supervising outside to inform Parents to abide by the 2 metre social distancing rule. • Children released when Parent is next in queue and child will be fetched from room. Consider radio communication to staff in rooms. 	L	See action plan	
Parent wishing to talk to staff	Staff	Spread of Infection due to close contact	<ul style="list-style-type: none"> • Parents will be informed that the majority of conversations with staff will be either over the phone or if this is not possible a meeting will be arranged and social distancing rules observed. • Parents will be discouraged in congregating around the school site. 	L		